1 **BROWNE GEORGE ROSS** O'BRIEN ANNAGUEY & ELLIS LLP Eric M. George (State Bar No. 166403) egeorge@bgrfirm.com 3 Thomas P. O'Brien (State Bar No. 166369) tobrien@bgrfirm.com Nathan J. Hochman (State Bar No. 139137) 4 nhochman@bgrfirm.com David J. Carroll (State Bar No. 291665) 5 dcarroll@bgrfirm.com Matthew O. Kussman (State Bar No. 313669) mkussman@bgrfirm.com 2121 Avenue of the Stars, Suite 2800 Los Angeles, California 90067 Telephone: (310) 274-7100 Facsimile: (310) 275-5697 9 Attorneys for Plaintiff and Petitioner The Association of Deputy District Attorneys for 10 Los Angeles County 11 SUPERIOR COURT OF THE STATE OF CALIFORNIA 12 COUNTY OF LOS ANGELES 13 14 THE ASSOCIATION OF DEPUTY Case No. 20STCP04250 15 DISTRICT ATTORNEYS FOR LOS ANGELES COUNTY, Assigned for All Purposes to: 16 Hon. James C. Chalfant, Dept. 85 Plaintiff and Petitioner, 17 PETITIONER AND PLAINTIFF'S VS. REQUEST FOR JUDICIAL NOTICE 18 GEORGE GASCÓN, in his official capacity Filed Concurrently with Petitioner's Reply in as District Attorney for the County of Los 19 Support of OSC Re: Preliminary Injunction Angeles; LOS ANGELES COUNTY DISTRICT ATTORNEY'S OFFICE; and 20 Judge: Hon. James C. Chalfant DOES 1 through 50, inclusive, Date: February 2, 2021 21 Time: 1:30 p.m. Defendants and Respondents. Dept.: 85 22 Action Filed: December 30, 2020 Trial Date: None Set 23 24 25 26 27 28

1740676.2

# 

## 

## 

## REQUEST FOR JUDICIAL NOTICE

Pursuant to California Evidence Code sections 452 and 453, Petitioner and Plaintiff The Association of Deputy District Attorneys for Los Angeles County ("Petitioner") respectfully requests that the Court take judicial notice of the exhibits identified below and offered in support of its Reply in Support of Order to Show Cause Re: Preliminary Injunction.

- Exhibit 14: Attached hereto as Exhibit 14, and also as attached to the Supplemental Declaration of Michele Hanisee, is a true and correct copy of Petitioner's bylaws in effect at the time of this lawsuit, as approved by its board of directors and members.
- Exhibit 15: Attached hereto as Exhibit 15, and also attached to the Supplemental Declaration of Michele Hanisee, is a true and correct copy of the written policy manual of the Los Angeles County District Attorney's Office.

## I. <u>Exhibit 14 Is Judicially Noticeable Under Section 452</u>

This Court may take judicial notice of "[f]acts and propositions that are not reasonably subject to dispute and are capable of immediate and accurate determination by resort to sources of reasonably indisputable accuracy. Evid. Code § 452(h). Judicial notice of such facts and propositions is mandatory "if the party requests it and: (a) Gives each adverse party sufficient notice of the request, through pleadings or otherwise, to enable such adverse party to prepare to meet the request; and (b) Furnishes the court with sufficient information to enable it to take judicial notice of the matter." *Id.* § 453.

Courts have repeatedly found that organizational bylaws, like Exhibit 15, are proper subjects for judicial notice under Evidence Code section 452 because they are not reasonably subject to dispute and are capable of immediate and accurate determination. *See El-Attar v. Hollywood Presbyterian Medical Center*, 56 Cal. 4th 976, 989 (2013) (taking judicial notice of association's bylaws); *Miller v. Eisenhower Medical Center*, 27 Cal.3d 614, 628 n.15 (1980) (taking judicial notice of the bylaws of the Joint Commission on Accreditation of Hospitals under Evidence Code section 452(h)); *Masters v. San Bernadino Cnty. Empl. Ret. Assn.*, 32 Cal. App. 4th 30, 35 n.1 (1995) ("Pursuant to Evidence Code sections 452 and 459, the court takes judicial

notice of the bylaws of the San Bernardino County Employees Retirement Association"); 1 2 Coalition for a Sustainable Delta v. F.E.M.A., 711 F. Supp. 2d 1152, 1170 (E.D. Cal. 2010) 3 ("Judicial Notice may be taken of the Coalition's articles of incorporation and bylaws."); <sup>1</sup> Verisign, Inc. v. Internet Corp. For Assigned Names and Numbers, 2004 WL 2095696, at \*6 (C.D. 4 5 Cal. Aug. 26, 2004) (taking judicial notice of "the Bylaws in effect at the time of these events"); 6 OSO Grp., Ltd. v. Bullock & Assoc., Inc., 2009 WL 2422285 at \*2 (N.D. Cal. Aug. 6, 2009) 7 (taking judicial notice of bylaws because they were "capable of accurate and ready determination 8 by resort to sources whose accuracy cannot reasonably be questioned"). As such, this Court 9 should take judicial notice of Exhibit 15.

## **Exhibit 15 Is Judicially Noticeable Under Section 452**

This Court may also take judicial notice of "[r]egulations and legislative enactments issued by or under the authority of . . . any public entity in the United States" and "[o]fficial acts of the legislative, executive, and judicial departments of . . . any state of the United States. Cal. Evid. Code § 452(b)-(c). Judicial notice of such facts and propositions is mandatory "if the party requests it and: (a) Gives each adverse party sufficient notice of the request, through pleadings or otherwise, to enable such adverse party to prepare to meet the request; and (b) Furnishes the court with sufficient information to enable it to take judicial notice of the matter." *Id.* § 453.

Courts have routinely found that public entities' written policies and employee manuals are proper subjects for judicial notice under Evidence Code section 452 subdivisions (b) and (c). See Physicians Comm. for Responsible Medicine v. Los Angeles Unified School Dist., 43 Cal. App. 5th 175, 183 (2019) (taking judicial notice of public school board policies); In re Marriage of LaMoure, 198 Cal. App. 4th 807, 812 (2011) (granting request for judicial notice of California's Department of Child Support Services manual of policies and procedures); Watts v. Civil Service

1740676.2

10

11

13

14

15

16

17

18

19

20

21

22

23

24

25

26

27

28

<sup>&</sup>lt;sup>1</sup> Federal Rule of Evidence 201, which governs judicial notice, is consistent with California Evidence Code section 452. See Scott v. JPMorgan Chase Bank, N.A., 214 Cal. App. 4th 743, 753 n.2 (2013) ("Rule 201(b) of the Federal Rules of Evidence, which permits judicial notice of a fact

that is 'not subject to reasonable dispute because it . . . can be accurately and readily determined from sources whose accuracy cannot reasonable be questioned,' is akin to California Evidence Code section 453, subdivision (h) . . . . ").

- 1	$\Pi$
1	Bd. (Kennelly), 59 Cal. App. 4th 939, 943 (1997) (taking judicial notice of "the Personnel Manual
2	of Rules of the City of Oakland"); Buddha v. City of Ashland, 325 F. App'x. 486, 487 (9th Cir.
3	2009) (taking judicial notice of city policy on copyright infringement). As such, this Court should
4	take judicial notice of written policy manual of the Los Angeles County's District Attorney's
5	office, attached as Exhibit 16.
6	III. <u>Conclusion</u>
7	For the foregoing reasons, Petitioner respectfully requests the Court take judicial notice of
8	Exhibits 14-15.
9	
10	DATED: January 26, 2021 Respectfully submitted,
11	BROWNE GEORGE ROSS
12	O'BRIEN ANNAGUEY & ELLIS LLP Eric M. George
13	Thomas P. O'Brien David J. Carroll
14	Matthew O. Kussman
15	VinCu
16	By:
17	Eric M. George Attorneys for Plaintiff and Petitioner The Association of
18	Deputy District Attorneys for Los Angeles County
19	
20	
21	
22	
23	
24	
25	
26	
27	
101	

## BYLAWS OF THE ASSOCIATION OF DEPUTY DISTRICT ATTORNEYS A-22

## (APPROVED BY THE BOARD OF DIRECTORS 08-28-18)\*

## TABLE OF CONTENTS

Article I	Name, Affiliations, Place of Business and Purpose	2
Article II	Membership and Dues	3
Article III	Members' Meetings	4
Article IV	Duties of Officer and Directors	6
Article V	Elections & Eligibility for Office, Vacancies, Removals from Office & Resignations	11
Article VI	Board Meetings	18
Article VII	Standing Committees	21
Article VIII	Amendments	22
Article IX	Indemnification of Officers, Directors, Employees & Agents	23
Article X	Records and Reports	23
Article XI	Exhaustion of Remedies	24
Article XII	Severability	24
Article XIII	Non-Discrimination	25
Article XIV	Fiscal Year	25
Article XV	Legal Defense Plan	25
Article XVI	Dissolution	25
Article XVII	Integration Clause	25

## ARTICLE I NAME, AFFILIATIONS, PLACE OF BUSINESS, AND PURPOSE

## Section 1. Name

- 1.1.1 The organization shall be known as the Association of Deputy District Attorneys (hereinafter, ADDA).
- 1.1.2 The ADDA is responsible for representing Bargaining Unit 801, certified by The Los Angeles County Employee Relations Committee (ERCOM) on March 24, 2008.

## Section 2. Principal Office

1.2 The ADDA's board of directors shall fix the principal place of business of the ADDA at any place within Los Angeles County, California.

## Section 3. Purpose

The purpose of the ADDA is:

- 1.3.1 To meet and confer in good faith with Los Angeles County District Attorney (LADA) management and Los Angeles County on behalf of its members concerning wages, hours, all other terms and conditions of employment, issues arising under the terms and conditions of employment, and matters arising under the Memorandum of Understanding and applicable state law;
- 1.3.2 To promote the welfare of the membership and to provide a voice in the determination of the terms and conditions of employment particularly through the collective bargaining process;
- 1.3.3 To promote legislation beneficial to the ADDA, the deputies that it represents and other organizations consistent with the goals of the ADDA and the furtherance of the administration of justice and public safety:
- 1.3.4 To promote career service in government;
- 1.3.5 To provide research and educational services and activities designed to assist members and other organizations consistent with the goals of the ADDA;
- 1.3.6 To foster cooperation among members and organizations consistent with the goals of the ADDA;
- 1.3.7 To the extent required by law and as provided in the Memorandum of Understanding, provide representation in grievance and disciplinary proceedings

to members of the bargaining unit upon request of the represented class member, as long as the member has no other representative;

1.3.8 To endorse in elections and for offices as the board determines.

## ARTICLE II MEMBERSHIP AND DUES

## Section 1. Membership

- 2.1.1 Membership in the ADDA is limited to Los Angeles County Deputy District Attorneys Grades I through IV.
- 2.1.2 An applicant for membership will become a member upon commencement of dues payment made in the manner determined by the board of directors. A member in good standing is one whose dues are not more than fifteen (15) days in arrears.

## Section 2. Membership Application

2.2 Application for membership shall be made on a standard application form as approved by the board of directors.

## Section 3. Dues

- 2.3.1 Membership dues shall be collected by direct payroll deduction. In the event payroll deduction is precluded by law then the board of directors shall establish an alternate method of collection.
- 2.3.2 Monthly dues of the ADDA shall be calculated at 0.5% of the top step base salary of each Grade (Grade I, II, III, or IV) per member.
- 2.3.3 Only a full-service member of the bargaining unit whose dues are current shall be considered "in good standing" and shall be eligible to participate in all activities of the ADDA.
- 2.3.4 If requested within thirty (30) days of last salary received, a member who has not received a salary for more than twenty (20) days in any calendar month who does not receive unemployment compensation or sick leave pay or other remuneration, may, at the discretion of the board of directors, be entitled to a dues waiver for the period of unemployment.

## ARTICLE VI BOARD MEETINGS

## Section 1. Conduct of Meetings

- 6.1.1 Meetings of the ADDA board shall be generally guided by Robert's Rules of Order.
- 6.1.2 Officers, directors, and guests shall conduct themselves in conformity with Article IV, Section 4.2 of these bylaws.
- 6.1.3 Officers and directors may participate in person or telephonically.
- 6.1.4 The presence in person of four (4) officers and directors shall constitute a quorum for the transaction of business. The quorum shall be established at the beginning of the meeting and business may continue until concluded despite the departure of any officers and directors as long as at least three (3) remain. Unless otherwise specified, any action taken must be approved by at least a majority of those present. In the event the membership of the board of directors falls below four (4) members, a majority of the remaining members may constitute a quorum to conduct business pending filling of vacancies according to these bylaws.

## Section 2. Regular Meetings

- 6.2.1 The board of directors shall meet at least monthly on the third Tuesday of the month. The president shall chair the meeting and establish the agenda for the meeting with the input from board members. The meeting agenda shall be sent at least five (5) days prior to the meeting by certified mail or e-mail to the last known e-mail address of the board member.
- 6.2.2 Any full-service member who wishes to attend a regular board meeting shall notify the secretary or his/her designee at least seven (7) business days prior to the meeting.

## Section 3. Executive Session

6.3 The ADDA board may hold any portion of its meeting as an executive session, upon the request of the president or a majority of the officers and directors present. Executive session shall be used to handle matters of a sensitive nature, including but not limited to personnel matters, litigation, or negotiating strategy. Participants at the executive session shall be limited to the board of directors, its counsel and staff, and any people designated to assist in resolution of the matter. Anyone, including a board member who has a personal interest in the outcome of any subject discussed or voted on during an executive session shall be excluded from the executive session after being given an opportunity to be heard.

THEREFORE, in the event these Bylaws are ratified by the membership:

Article V, Section 1, 5.1.1, of the new Bylaws, which calls for seven (7) directors, consisting of four (4) officers and three (3) directors, shall take precedence over Article I, 5.1.1 of the existing Bylaws.

Those members who stand for election and who receive the seven (7) highest number of votes will be deemed elected as board members.

Officers shall be elected pursuant to Section 5.1.1 of the new Bylaws.

Article V, Section 1, 5.1.2 of the existing Bylaws shall control in the event of a challenge during the nomination process.

Article V, Section 1, 5.1.4 of the existing Bylaws shall fix the minimum qualification period for this election only.

## TABLE OF CONTENTS

<b>TABLE</b>	OF CONTENTS	i
<b>CHAPT</b>	ER 1	1
<b>OFFICE</b>	CORGANIZATION	1
1.01	THE DISTRICT ATTORNEY	1
1.02	THE DISTRICT ATTORNEY'S OFFICE	2
1.03	THE CHIEF DEPUTY DISTRICT ATTORNEY	2
1.04	BUREAU OF INVESTIGATION	2
1.05	ASSISTANT DISTRICT ATTORNEY - ADMINISTRATION	7
1.06	ASSISTANT DISTRICT ATTORNEY - LINE OPERATIONS	11
1.07	ASSISTANT DISTRICT ATTORNEY - SPECIAL OPERATIONS	14
<b>CHAPT</b>	ER 2	26
<b>CRIME</b>	CHARGING - GENERALLY	26
2.01	EVIDENTIARY SUFFICIENCY	
2.02	CASE INVESTIGATION AND EVALUATION	27
2.03	EVIDENCE OF A CORPUS DELICTI	
2.04	EVIDENCE OF IDENTITY	31
2.05	PROBABILITY OF CONVICTION	
2.06	AFFIRMATIVE DEFENSES	33
2.07	CHARGE SELECTION	
2.08	CHARGING MULTIPLE COUNTS	
2.09	ALTERNATIVE FELONY/MISDEMEANOR CRIMES	
2.10	CHARGING SPECIAL ALLEGATIONS	
2.11	JURISDICTION	
2.12	HARRIS REPORT - CRIME CHARGING POLICY AND PROCEDURE	
2.13	MARSY'S LAW RIGHTS	43
2.14	ALTERNATIVE MISDEMEANOR/INFRACTION CRIMES	
2.15	SUBMISSION OF LAW ENFORCEMENT REPORTS TO THE COURT	
2.16	PROSECUTION OF LOCAL CITY ORDINANCES	
2.17	CASE PROCESSING IN PIMS	
	ER 3	
	CHARGING - SPECIAL POLICIES	
3.01	MAJOR CRIMES AND SIGNIFICANT CASES	
3.02	THREE STRIKES	
3.03	JUVENILE CRIME CHARGING.	
3.04	DISCLOSURE OF INFORMANTS	
3.05	CRIMINAL MISCONDUCT BY MEMBERS OF THE JUSTICE SYSTEM	
3.06	DNA DATA BANK MATCH CASES	
3.07	POSSESSION OF CONCEALED/LOADED FIREARMS BY GANG MEMBERS	
3.08	NARCOTICS ASSET FORFEITURE CASES	
3.09	JOHN DOE DNA ARREST WARRANTS	
3.10	PROPOSITION 47	
3.11	PERKINS OPERATIONS – FILING PROCEDURES	
	ER 4	
	CHARGING - SPECIFIC CRIMES	
4.01	SEX CRIMES	
4.02	DOMESTIC VIOLENCE	
4.03	CHILD ABUSE	
4.04	CHILD ABDUCTION	

4.05	ASSAULTS ON PEACE OFFICERS	
4.06	CONTROLLED SUBSTANCES	87
4.07	DRIVING UNDER THE INFLUENCE	90
4.08	HATE CRIMES	
4.09	FALSE GOVERNMENT DOCUMENTS	
4.10	AUTO THEFT	
4.11	AUDIO AND VIDEO PIRACY	
4.12	PENAL CODE § 290	
4.13	PENAL CODE § 11414	
4.14	ASSAULT WEAPONS AND OTHER FIREARMS	
4.15	ANIMAL CRUELTY CASES	
	ER 5	
	NING TO CHARGE	
5.01	DECLINING TO CHARGE	
5.02	PROPER BASES FOR DECLINING TO CHARGE	
5.03	IMPROPER BASIS FOR DECLINING TO CHARGE	
5.04	DECLINATION PROCEDURES	
	ER 6	
	NATIVES TO CHARGING	
6.01	PRE-FILING DIVERSION PROGRAM (PDP)	
6.02	REQUESTS FOR INFORMAL HEARING BEFORE CHARGING	
6.03	VOLUNTARY COMPLIANCE	
6.04	CIVIL ACTION	
	ER 7	
	L CIRCUMSTANCES CASES	
7.01	CHARGING	
7.02	PRELIMINARY HEARING	
7.03	GRAND JURY INDICTMENTS	
7.04	SPECIAL CIRCUMSTANCES PENALTY EVALUATION	
7.05	LENIENCY AND IMMUNITY	
7.06	JURY TRIAL	
7.07	SPECIAL CASE SETTLEMENT RULES	
7.08	CONCLUSION OF CASE	
	ER 8POOLINE PERCOCNIZA NICE	
	ND OWN RECOGNIZANCEBAIL AND OWN RECOGNIZANCE GENERALLY	
8.02	PUBLIC SAFETY AND SAFETY OF VICTIMS ARE PRIMARY CONSIDERATIONS LOS ANGELES COUNTY SUPERIOR COURT BAIL SCHEDULES	
8.03	BAIL RECOMMENDATION AT TIME OF CHARGING	
8.04 8.05	"NO BAIL" RECOMMENDATIONS	
8.06	COURT APPEARANCES	
8.07	BAIL RECOMMENDATION PRIOR TO ARRAIGNMENT	
8.07	MOTION TO EXAMINE SOURCE OF BAIL	
8.09	CHANGING BAIL AFTER DEFENDANT ADMITTED TO BAIL	
8.10	BAIL FORFEITURE	
8.11	BAIL EXONERATION	
8.11	REFILING - REINSTATEMENT OF BOND	
8.13	BAIL ON APPEAL	
8.14	FAILURE TO APPEAR AS A SUBSTANTIVE CRIME	
8.15	FAILURE TO APPEAR - POLICY AND PROCEDURE	
8.16	"NO BAIL" ON EXTRADITION ARRESTS	

8.17	"NO BAIL" ON JUVENILE MATTERS	
8.18	FELONY COMMITTED WHILE ON BAIL OR OWN RECOGNIZANCE	148
8.19	RELEASE OF ACCUSED ON OWN RECOGNIZANCE	148
CHAPTI	ER 9	149
MISDEN	IEANOR CASE MANAGEMENT	149
9.01	INTRODUCTION	149
9.02	DISCOVERY	149
9.03	JURY TRIAL - WAIVER	149
9.04	MOTION FOR NEW TRIAL	
9.05	PROBATION AND SENTENCE HEARINGS	
9.06	MISDEMEANOR APPEALS	151
9.07	PROBATION VIOLATIONS	151
9.08	DETERMINATION OF FACTUAL INNOCENCE	151
9.09	CHALLENGE OF A JUDGE	156
9.10	STIPULATION TO COMMISSIONER	156
9.11	CRIMINAL CASE INFORMATION SECURITY	156
9.12	DEFENSE ATTORNEY REQUEST FOR CASE REVIEW	157
9.13	MARSY'S LAW THE VICTIMS' BILL OF RIGHTS ACT OF 2008	
9.14	DISCLOSURE OF RAP SHEETS	158
9.15	AUTHORITY TO PROSECUTE FELONY REDUCED TO MISDEMEANOR	159
9.16	PROPOSITION 47- CASES FILED FOR ARREST WARRANT	159
9.17	ANIMAL CRUELTY CASES	160
9.18	HIV/AIDS TESTING OF DEFENDANT FOR SPECIFIED SEX OFFENSES	161
9.19	IN-CUSTODY DEFENDANTS IN WHEELCHAIRS/STRETCHERS	162
CHAPTI	ER 10	165
MISDEN	IEANOR CASE SETTLEMENT POLICY	165
10.01	INTRODUCTION	165
10.02	BASIC PRINCIPLE OF MISDEMEANOR CASE SETTLEMENT	165
10.00		
10.03	MISDEMEANOR GANG CASES	
10.03	MISDEMEANOR GANG CASES	165
		165 166
10.04	MISDEMEANOR HATE CRIMES	165 166 166
10.04 10.05	MISDEMEANOR HATE CRIMES	165 166 167
10.04 10.05 10.06	MISDEMEANOR HATE CRIMES MISDEMEANOR DOMESTIC VIOLENCE MISDEMEANOR ASSAULTS ON PEACE OFFICERS	
10.04 10.05 10.06 10.07	MISDEMEANOR HATE CRIMES	
10.04 10.05 10.06 10.07 10.08	MISDEMEANOR HATE CRIMES	165166167169170
10.04 10.05 10.06 10.07 10.08 10.09	MISDEMEANOR HATE CRIMES	
10.04 10.05 10.06 10.07 10.08 10.09 10.10 10.11	MISDEMEANOR HATE CRIMES	
10.04 10.05 10.06 10.07 10.08 10.09 10.10 10.11	MISDEMEANOR HATE CRIMES MISDEMEANOR DOMESTIC VIOLENCE MISDEMEANOR ASSAULTS ON PEACE OFFICERS DRIVING UNDER THE INFLUENCE DRIVING WITH A REVOKED OR SUSPENDED LICENSE MISDEMEANOR CHARGES THAT SHOULD NOT BE REDUCED MISDEMEANOR SPECIAL ALLEGATIONS SENTENCE COMMITMENTS IN MISDEMEANOR CASES	
10.04 10.05 10.06 10.07 10.08 10.09 10.10 10.11 10.12	MISDEMEANOR HATE CRIMES	
10.04 10.05 10.06 10.07 10.08 10.09 10.10 10.11 10.12 10.13	MISDEMEANOR HATE CRIMES	
10.04 10.05 10.06 10.07 10.08 10.09 10.10 10.11 10.12 10.13 10.14	MISDEMEANOR HATE CRIMES	
10.04 10.05 10.06 10.07 10.08 10.09 10.10 10.11 10.12 10.13 10.14 10.15 10.16	MISDEMEANOR HATE CRIMES MISDEMEANOR DOMESTIC VIOLENCE MISDEMEANOR ASSAULTS ON PEACE OFFICERS DRIVING UNDER THE INFLUENCE DRIVING WITH A REVOKED OR SUSPENDED LICENSE MISDEMEANOR CHARGES THAT SHOULD NOT BE REDUCED MISDEMEANOR SPECIAL ALLEGATIONS SENTENCE COMMITMENTS IN MISDEMEANOR CASES DEPARTURE FROM POLICY ANIMAL CRUELTY GRAFFITI MILITARY PRETRIAL DIVERSION PROGRAM COURT ADMINISTERED DEFERRED ENTRY OF SENTENCING	
10.04 10.05 10.06 10.07 10.08 10.09 10.10 10.11 10.12 10.13 10.14 10.15	MISDEMEANOR HATE CRIMES	
10.04 10.05 10.06 10.07 10.08 10.09 10.10 10.11 10.12 10.13 10.14 10.15 10.16 10.17 10.18	MISDEMEANOR DOMESTIC VIOLENCE MISDEMEANOR ASSAULTS ON PEACE OFFICERS DRIVING UNDER THE INFLUENCE DRIVING WITH A REVOKED OR SUSPENDED LICENSE MISDEMEANOR CHARGES THAT SHOULD NOT BE REDUCED MISDEMEANOR SPECIAL ALLEGATIONS SENTENCE COMMITMENTS IN MISDEMEANOR CASES DEPARTURE FROM POLICY ANIMAL CRUELTY GRAFFITI MILITARY PRETRIAL DIVERSION PROGRAM COURT ADMINISTERED DEFERRED ENTRY OF SENTENCING DIVERSION FOR DEVELOPMENTALLY DISABLED DEFENDANTS PROSECUTION OF LOCAL CITY ORDINANCES	
10.04 10.05 10.06 10.07 10.08 10.09 10.10 10.11 10.12 10.13 10.14 10.15 10.16 10.17 10.18 <b>CHAPTI</b>	MISDEMEANOR HATE CRIMES MISDEMEANOR DOMESTIC VIOLENCE MISDEMEANOR ASSAULTS ON PEACE OFFICERS DRIVING UNDER THE INFLUENCE DRIVING WITH A REVOKED OR SUSPENDED LICENSE MISDEMEANOR CHARGES THAT SHOULD NOT BE REDUCED MISDEMEANOR SPECIAL ALLEGATIONS SENTENCE COMMITMENTS IN MISDEMEANOR CASES DEPARTURE FROM POLICY ANIMAL CRUELTY GRAFFITI MILITARY PRETRIAL DIVERSION PROGRAM COURT ADMINISTERED DEFERRED ENTRY OF SENTENCING DIVERSION FOR DEVELOPMENTALLY DISABLED DEFENDANTS PROSECUTION OF LOCAL CITY ORDINANCES	
10.04 10.05 10.06 10.07 10.08 10.09 10.10 10.11 10.12 10.13 10.14 10.15 10.16 10.17 10.18 <b>CHAPTI</b>	MISDEMEANOR DOMESTIC VIOLENCE MISDEMEANOR ASSAULTS ON PEACE OFFICERS DRIVING UNDER THE INFLUENCE DRIVING WITH A REVOKED OR SUSPENDED LICENSE MISDEMEANOR CHARGES THAT SHOULD NOT BE REDUCED MISDEMEANOR SPECIAL ALLEGATIONS SENTENCE COMMITMENTS IN MISDEMEANOR CASES DEPARTURE FROM POLICY ANIMAL CRUELTY GRAFFITI MILITARY PRETRIAL DIVERSION PROGRAM COURT ADMINISTERED DEFERRED ENTRY OF SENTENCING DIVERSION FOR DEVELOPMENTALLY DISABLED DEFENDANTS PROSECUTION OF LOCAL CITY ORDINANCES	
10.04 10.05 10.06 10.07 10.08 10.09 10.10 10.11 10.12 10.13 10.14 10.15 10.16 10.17 10.18 <b>CHAPTI</b>	MISDEMEANOR DOMESTIC VIOLENCE MISDEMEANOR ASSAULTS ON PEACE OFFICERS DRIVING UNDER THE INFLUENCE DRIVING WITH A REVOKED OR SUSPENDED LICENSE MISDEMEANOR CHARGES THAT SHOULD NOT BE REDUCED MISDEMEANOR SPECIAL ALLEGATIONS SENTENCE COMMITMENTS IN MISDEMEANOR CASES DEPARTURE FROM POLICY ANIMAL CRUELTY GRAFFITI MILITARY PRETRIAL DIVERSION PROGRAM COURT ADMINISTERED DEFERRED ENTRY OF SENTENCING DIVERSION FOR DEVELOPMENTALLY DISABLED DEFENDANTS PROSECUTION OF LOCAL CITY ORDINANCES ER 11 C CASE MANAGEMENT DISCOVERY	
10.04 10.05 10.06 10.07 10.08 10.09 10.10 10.11 10.12 10.13 10.14 10.15 10.16 10.17 10.18 CHAPTI FELONY 11.01 11.02	MISDEMEANOR HATE CRIMES.  MISDEMEANOR DOMESTIC VIOLENCE.  MISDEMEANOR ASSAULTS ON PEACE OFFICERS.  DRIVING UNDER THE INFLUENCE.  DRIVING WITH A REVOKED OR SUSPENDED LICENSE.  MISDEMEANOR CHARGES THAT SHOULD NOT BE REDUCED.  MISDEMEANOR SPECIAL ALLEGATIONS.  SENTENCE COMMITMENTS IN MISDEMEANOR CASES.  DEPARTURE FROM POLICY.  ANIMAL CRUELTY.  GRAFFITI.  MILITARY PRETRIAL DIVERSION PROGRAM.  COURT ADMINISTERED DEFERRED ENTRY OF SENTENCING.  DIVERSION FOR DEVELOPMENTALLY DISABLED DEFENDANTS.  PROSECUTION OF LOCAL CITY ORDINANCES.  ER 11.  C CASE MANAGEMENT.  DISCOVERY.  CONTINUANCES.	
10.04 10.05 10.06 10.07 10.08 10.09 10.10 10.11 10.12 10.13 10.14 10.15 10.16 10.17 10.18 <b>CHAPTI FELONY</b> 11.01 11.02 11.03	MISDEMEANOR DOMESTIC VIOLENCE MISDEMEANOR ASSAULTS ON PEACE OFFICERS DRIVING UNDER THE INFLUENCE DRIVING WITH A REVOKED OR SUSPENDED LICENSE MISDEMEANOR CHARGES THAT SHOULD NOT BE REDUCED MISDEMEANOR SPECIAL ALLEGATIONS SENTENCE COMMITMENTS IN MISDEMEANOR CASES DEPARTURE FROM POLICY ANIMAL CRUELTY GRAFFITI MILITARY PRETRIAL DIVERSION PROGRAM COURT ADMINISTERED DEFERRED ENTRY OF SENTENCING DIVERSION FOR DEVELOPMENTALLY DISABLED DEFENDANTS PROSECUTION OF LOCAL CITY ORDINANCES ER 11 C CASE MANAGEMENT DISCOVERY	

11.06	FELONY INFORMATIONS AND INDICTMENTS	193
11.07	DNA EVIDENCE	195
11.08	EXHIBITS	
11.09	INADMISSIBLE SCIENTIFIC INVESTIGATIVE PROCEDURES	199
11.10	JURY TRIAL	200
11.11	SUBMITTING A CASE ON THE PRELIMINARY HEARING TRANSCRIPT	201
11.12	REVIEW OF CASES WITH OUTSTANDING WARRANTS	201
11.13	CONFLICTS OF INTEREST AND RECUSAL MOTIONS	201
11.14	DETERMINATION OF FACTUAL INNOCENCE	206
11.15	CHALLENGE OF A JUDGE	
11.16	STIPULATION TO COMMISSIONER	208
11.17	ESCAPED, ERRONEOUSLY RELEASED OR CAPTURED PRISONERS	208
11.18	CRIMINAL CASE INFORMATION SECURITY	
11.19	DEFENSE ATTORNEY REQUEST FOR CASE REVIEW	
11.20	HARRIS REPORT - CASE MANAGEMENT POLICY AND PROCEDURE	
11.21	MARSY'S LAW - THE VICTIMS' BILL OF RIGHTS ACT OF 2008	
11.22	DISCLOSURE OF RAP SHEETS	217
11.23	NARCOTICS ASSET FORFEITURE CASES	
11.24	PROPOSITION 47	
	ANIMAL CRUELTY CASES	
	CERTIFIED PRIORS	
	IN-CUSTODY DEFENDANTS IN WHEELCHAIRS/STRETCHERS	
	ER 12	
	Y CASE SETTLEMENT POLICY	
12.01	INTRODUCTION	
12.02	MARSY'S LAW - THE VICTIMS' BILL OF RIGHTS ACT OF 2008	
12.03	SELECTION OF CHARGES.	
12.04	SENTENCE COMMITMENTS IN FELONY CASES	
12.05	THREE STRIKES	
12.06	CONTROLLED SUBSTANCES	
12.07	CRIMINAL STREET GANGS	
12.08	HATE CRIMES	
12.09	ARMED OR VIOLENT OFFENDERS	
12.10	DOMESTIC VIOLENCE	
12.11	SEXUALLY VIOLENT PREDATORS	
12.12	ASSAULTS ON PEACE OFFICERS	
	DEPARTURE FROM POLICY	
12.14	DISPOSITION REPORT	
	COMMUNICATING RESULTS	
	PENAL CODE § 290 POLICY	
	ANIMAL CRUELTY	
12.17		
12.19	HARRIS REPORT - CASE SETTLEMENT POLICY AND PROCEDURE	
12.20	NARCOTICS ASSET FORFEITURE CASES	
12.21	HIV/AIDS TESTING OF DEFENDANT FOR SPECIFIED SEX OFFENSES	
12.21	GRAFFITIGRAFFITI	
	ER 13	
	ΓΙΟΝ AND SENTENCE HEARINGS	
	INTRODUCTION	
	SENTENCE COMMENSURATE WITH GRAVAMEN OF OFFENSE	
	FEI ONY PROBATION AND SENTENCE HEARINGS	

13.04	PROBATION VIOLATION HEARINGS	
13.05	PROBATION IN CONTROLLED SUBSTANCES CASES	252
13.06	PROBATION IN HATE CRIMES CASES	253
13.07	PROBATION IN DOMESTIC VIOLENCE CASES	253
13.08	VICTIM NOTIFICATION	254
13.09	PROBATION IN GRAFFITI CASES	254
13.10	ANIMAL CRUELTY CASE DISPOSITIONS	255
13.11	PROBATION CONDITIONS FOR ELECTRONIC SEARCHES	256
CHAPT	ER 14	257
DISCLO	SURE OF EXCULPATORY AND IMPEACHMENT INFORMATION	257
14.01	INTRODUCTION	257
14.02	THE BRADY RULE	257
14.03	PENAL CODE § 1054.1	259
14.04	TIMING OF DISCLOSURE	
14.05	DISCOVERY COMPLIANCE SYSTEM	261
14.06	DISCLOSURE OF INFORMATION OBTAINED FROM DCS	262
14.07	ENTRY INTO DCS AND THE REVIEW PROCESS	263
14.08	DEPUTY REFERRALS OF POTENTIALLY IMPEACHING INFORMATION	264
14.09	DISCOVERY COMPLIANCE SYSTEM MANUAL	265
<b>CHAPT</b>	ER 15	266
<b>DRUG</b> C	COURT PROGRAMS	266
15.01	INTRODUCTION	
15.02	PRETRIAL DIVERSION FOR NARCOTICS OFFENDERS	266
15.03	PROPOSITION 36	267
15.04	DRUG COURT	
15.05	SENTENCED OFFENDER DRUG COURT	271
	ER 16	
	L DEFENSES AND OTHER PSYCHIATRIC ISSUES	
16.01	INTRODUCTION	
16.02	MENTAL COMPETENCE - PENAL CODE § 1368	
16.03	GRAVELY DISABLED DEFENDANTS	
16.04	INSANITY PLEA - PENAL CODE § 1026	
16.05	SEXUALLY VIOLENT PREDATORS	
16.06	MENTALLY DISORDERED OFFENDERS	
16.07	INTELLECTUALLY DISABLED DEFENDANTS	
16.08		
	GUN RETURNS	
	ER 17	
	ONVICTION PROCEEDINGS	
	APPELLATE PROCEEDINGS	
17.02	LIFER HEARINGS	
17.03	DNA EXPUNGEMENT PETITIONS	
17.04		
17.05		
	PENAL CODE § 236.14 PETITIONS FOR VICTIMS OF HUMAN TRAFFICKING	
17.07		
17.08		
	ER 18	
	ICY AND IMMUNITY	
	DEFINITIONS	
10 00	A DODG ADDI A TELL CADICA IN ACALA A NICALCE DE ADEL ENTERNICAN CADETA AN ALTANTANTAN	201

18.03	PERSONS AUTHORIZED TO APPROVE LENIENCY OR IMMUNITY	
18.04	OBTAINING APPROVAL TO OFFER LENIENCY AND IMMUNITY	302
18.05	DOCUMENTING WHEN LENIENCY OR IMMUNITY HAS NOT BEEN GRANTED	305
18.06	DOCUMENTING WITNESSES GRANTED LENIENCY AND IMMUNITY	305
	ER 19	
<b>JAILHO</b>	USE INFORMANTS	
19.01	INTRODUCTION	308
19.02	OFFICE POLICY	
19.03	FABRICATION OF EVIDENCE BY JAILHOUSE INFORMANTS	
19.04		
	PRESERVATION OF JAILHOUSE INFORMANT RECORDS	
19.06	POLICE INFORMANT RECORDS	311
CHAPT	ER 20	312
<b>SEARCI</b>	I WARRANTS & WIRETAPS	312
20.01	SEARCH WARRANT MANUAL	
20.02	SEARCH OF PREMISES OUTSIDE LOS ANGELES COUNTY	
20.03	REQUEST FOR SEARCH WARRANT BY OUT-OF-COUNTY AGENCY	
20.04	SEARCH OF PREMISES OF PRIVILEGE HOLDERS	
20.05	NEWS MEDIA SEARCHES	
20.06	SEARCH FOR FINANCIAL RECORDS	
20.07	WIRETAP MANUAL	317
20.08	WIRETAP PROTOCOL	
20.09	PROCESSING WIRETAPS	
20.10	WIRETAP REQUESTS DURING BUSINESS HOURS	
20.11	EMERGENCY WIRETAP REQUESTS AFTER BUSINESS HOURS	
20.12	EXISTING WIRETAPS	
20.13	NON-NARCOTICS RELATED WIRETAPS	
20.14		
	HOBBS ATTACHMENTS	
	ELECTRONIC DEVICES AND OBTAINING ELECTRONIC COMMUNICATIONS	
CHAPT	ER 21	325
	DITION AND THE RETURN OF FUGITIVES	
	INTRODUCTION	
	FUGITIVES INCARCERATED IN CALIFORNIA	
21.03	FUGITIVES IN ANOTHER STATE	
21.04		
21.05	FEDERAL INMATE DEMANDS	
	FUGITIVES IN FOREIGN COUNTRIES	
	PROCEDURE UPON CONVICTION, DISMISSAL OR ACQUITTAL	
	RETURN OF PRISONERS AS WITNESSES	
CHAPT	ER 22	337
<b>FOREIG</b>	SN PROSECUTION AND INTERNATIONAL INVESTIGATIVE ASSISTANCE	337
	FOREIGN PROSECUTION	
	FOREIGN PROSECUTION NOT A BAR TO PROSECUTION IN CALIFORNIA	
	INVESTIGATIVE ASSISTANCE IN FOREIGN COUNTRIES	
	ER 23	
<b>PUBLIC</b>	RECORDS ACT	
23.01		
	STRICT TIME LIMITS	
	RESPONDING TO PRA REQUESTS	
22.04	CLAIMING PRA EXEMPTIONS	3/11

	WAIVER OF EXEMPTIONS	
23.06	RELEASE OF PIMS INFORMATION	342
	ER 24	
VICTIM	-WITNESS RELATIONS	347
24.01	COMMUNICATION WITH VICTIMS AND WITNESSES	347
24.02	COMMUNICATING RIGHTS AND OBLIGATIONS	347
24.03	PREFERENCE FOR VICTIM AND WITNESS INTERVIEWS	354
24.04	UNCOOPERATIVE WITNESSES	356
24.05	SCHEDULING ISSUES	359
24.06	CUSTODIAN OF RECORDS	360
24.07	CONTINUANCES	361
24.08	PENDING DISPOSITION	361
24.09	LIFER HEARINGS	362
24.10	WITNESS PROTECTION PROGRAM	362
24.11	WITNESS TRANSPORTATION	363
24.12	VICTIM RESTITUTION	364
24.13	SECURING THE ATTENDANCE OF WITNESSES FOR OTHER STATES	368
24.14	SECURING THE ATTENDANCE OF WITNESSES FROM OTHER STATES	368
24.15	WITNESSES LOCATED IN FOREIGN COUNTRIES	368
24.16	U VISA/T VISA NON-IMMIGRANT STATUS CERTIFICATION REQUESTS	369
	CRIMINAL PROTECTIVE ORDERS	
	ER 25	
	RELATIONS	
25.01	INTRODUCTION	
25.02	CASES TO BE REPORTED TO THE MEDIA RELATIONS DIVISION	373
25.03	STATEMENTS TO THE NEWS MEDIA	374
25.04	NEWS MEDIA REQUEST FOR STATEMENTS	376
25.05	CONTACTS WITH THE NEWS MEDIA	376
25.06	REQUIRED NOTIFICATIONS - LOCAL STORIES OF INTEREST	
25.07	MEDIA REQUESTS TO INSPECT RECORDS - PUBLIC RECORDS ACT	
25.08	GRAND JURY MATTERS	
25.09	JUVENILE PROCEEDINGS	
25.10	EXTENDED MEDIA COVERAGE	
25.11	GAG ORDERS	
25.12	REQUESTS TO SEAL COURT RECORDS	
25.13	"NEWSPERSON SHIELD LAW"	
25.14	NEWS MEDIA SEARCHES	
	RELEASE OF PIMS INFORMATION	
	ER 26	
	AL POLICIES	
26.01	AFTER HOURS DUTY	
26.02	LINEUPS	386
26.03	COURT ORDERED LINEUPS ON MOTION OF DEFENDANT	
26.04	COURT ORDERED LINEUPS OF SUSPECTS NOT IN CUSTODY	
26.05	JUVENILE LINEUPS	
26.06	COMMUNICATION WITH THE LEGISLATURE AND GOVERNOR	
26.07	COMMUNICATION WITH THE STATE BAR	
26.08	COMMUNICATION WITH JURORS	
26.09	INCOMPATIBLE PUBLIC OFFICE	
26.10	PUBLICATION	
	CASE CLOSING, FILE RETENTION, AND DIGITAL ARCHIVING	

26.12	SERVICE OF PROCESS ON DISTRICT ATTORNEY PERSONNEL	394
26.13	USE OF CLETS	396
26.14	CONCEALED WEAPONS IN THE WORKPLACE	399
26.15	SOCIAL MEDIA POLICY	
26.16	REPORTING JOB RELATED THREATS	
26.17	CRIMINAL CASE INFORMATION SECURITY	
26.18	APPOINTMENT OF EXPERT WITNESSES	
26.19	APPROVAL OF EXPERT WITNESS REQUESTS	404
	E-FOLDER	
	ER 27	
PERKIN	S OPERATIONS	407
27.01	MISSION STATEMENT/PURPOSE	407
27.02	DEFINITIONS	407
27.03	FILING PROCEDURES	
27.04	GENERAL PROCEDURES	409
27.05	DISCOVERY	410
	GENERAL INFORMATION	
	CONCLUSION	
	ER 28	
	L HEALTH DIVERSION AND ALTERNATIVE SENTENCING	
COURT	PROGRAMS	
28.01	MENTAL HEALTH DIVISION - INTRODUCTION	
28.02	ALTERNATIVE SENTENCING COURT PROGRAMS	415

## 3.02 THREE STRIKES

The Three Strikes law, Penal Code §§ 1170.12(a)-(d), provides a powerful tool for obtaining life sentences in cases involving habitual criminal offenders. However, unless used judiciously, it also has the potential for injustice and abuse in the form of disproportionately harsh sentences for relatively minor crimes. The Three Strikes statutory scheme appropriately authorizes the use of prosecutorial discretion in its implementation. Deputies have a legal and ethical obligation to exercise this discretion in a manner that assures proportionality, evenhanded application, predictability and consistency. Moreover, the potential for coercive plea bargaining must be avoided.

## 3.02.01 CHARGING POLICY

In all instances in which a third strike case is pursued as a second strike case, Penal Code § 667.5(b) priors shall be plead and proved or admitted only when the priors are for sexually violent offenses as defined in Welfare and Institution Code § 6600(b).

For Three Strikes case settlement rules, see the <u>Three Strikes section</u> of Chapter 12, Felony Case Settlement Policy.

## 3.03 JUVENILE CRIME CHARGING

The Juvenile Division prosecutes all crimes committed by minors countywide. The charging standards and guidelines used in juvenile cases are the same as for adult prosecutions. Deputies should refer to the most recent edition of the <u>Juvenile Delinquency Practice Manual</u> published by the Office for detailed descriptions of juvenile law and procedures. In any case where a person under the age of 18 is accused of a crime, and law enforcement is seeking charges, the case shall be presented to the appropriate Juvenile Division Office for filing consideration.

The provisions of Proposition 21 involving the discretionary direct filing of juveniles in adult court under certain circumstances were abrogated by Proposition 57. Pursuant to Proposition 57 (Prop 57), only juvenile offices may consider filing charges in cases in which a minor is accused of a crime.

In order to charge a minor in adult court, the prosecution shall make a "Motion to Transfer Minor from Juvenile Court to a Court of Criminal Jurisdiction" in the appropriate juvenile court. (WIC § 707(a).) The approval of the Head Deputy of the Juvenile Division is required to authorize a Motion to Transfer.

The Juvenile Division Head Deputy shall consider the following factors:

- Degree of criminal sophistication exhibited by the minor;
- Whether the minor can be rehabilitated prior to the expiration of the juvenile court's jurisdiction;
- The minor's previous delinquent history;
- Success of previous attempts by the juvenile court to rehabilitate the minor;

Upon successful completion of pretrial diversion, and dismissal of the case, a disposition report need not be prepared.

Deputies shall obtain *prior* Head Deputy or Deputy-in-Charge approval and provide an explanation in the Disposition Report when:

- A defendant pleads guilty to a charge or charges that could result in less than the maximum sentence;
- A defendant, charged with multiple offenses separately punishable under Penal Code § 654, does not plead guilty to all offenses;
- A deputy strikes a special enhancement, prior conviction or probation ineligibility allegation as part of a case settlement; or
- A defendant is allowed to plead guilty to a misdemeanor.

## 12.04 SENTENCE COMMITMENTS IN FELONY CASES

The rights of the victim and the public are the most important considerations in making a sentence recommendation. When appropriate, deputies are encouraged to solicit input from the investigating officer regarding a sentence commitment. All sentence commitments must be based on an objective evaluation of the case and not on a particular judge's sentencing practices.

## 12.04.01 FELONY SENTENCING GUIDELINES - CALIFORNIA RULES OF COURT

The California Rules of Court establish the basic guidelines for any felony sentence commitment. Rule 4.420(b) provides that selection of the lower term is justified only if, after a consideration of all the relevant facts, the circumstances in mitigation outweigh the circumstances in aggravation. Accordingly, no commitment to a low term prison sentence shall be made unless both of the following requirements are met:

- The defendant and the crime(s) committed meet one or more of the circumstances in mitigation as stated in Rule 4.423; and
- The circumstances in mitigation clearly outweigh the circumstances in aggravation as stated in Rule 4.421.

Any commitment for concurrent or consecutive sentences must be based upon the criteria affecting concurrent or consecutive sentences in Rule 4.425. A "no immediate state prison" commitment must be based upon the criteria regarding probation in Rule 4.414 and the criteria affecting probation in unusual cases in Rule 4.413.

## 12.04.02 APPROVAL FOR FELONY DISPOSITIONS

A Disposition Report shall be prepared at the conclusion of every felony case. Within 10 business days after a case has concluded, the deputy handling the case shall prepare a Disposition Report, sign it, place it in the felony case file and submit the file to the Head Deputy, Head Deputy's designee, or Deputy-in-Charge for review. The Head Deputy, Head Deputy's

designee, or Deputy-in-Charge shall review the file to ensure it is in proper form for closing, sign the Disposition Report and forward the file to support staff for case closing.

Disposition reports are to be completed at the conclusion of every felony case with the following exceptions. Cases in which the defendant receives pretrial diversion, pursuant to Penal Code § 1000 et seq., or is sentenced pursuant to Proposition 36 are exempt from this requirement, except where one or more counts or one or more special allegations are dismissed in order to render a defendant eligible for those programs. Under those circumstances, a disposition report shall be completed. Disposition reports shall be reviewed and signed by the Head Deputy or the Head Deputy's designee.

Upon successful completion of pretrial diversion, and dismissal of the case, a disposition report need not be prepared.

A deputy shall obtain *prior* Head Deputy or Deputy-in-Charge approval and provide an explanation in the Disposition Report when:

- A defendant pleads guilty to an alternative felony charge with a misdemeanor sentence commitment; or
- A defendant pleads guilty to a felony charge with a "no immediate state prison" sentence commitment.

## 12.04.03 SENTENCING TERMS - EXPLANATION TO DEFENDANT

If a defendant pleads guilty to a felony charge with a sentence commitment, the deputy shall advise the defendant at the time of the plea that the People will urge the court to set aside the plea if the probation report or any other source reveals any facts or circumstances indicating the sentence was contrary to the California Rules of Court and/or Penal Code § 1192.7.

Prosecutors currently have a range of felony sentencing options available to them in criminal cases. A court can impose a grant of formal probation, with or without local jail time or prison time suspended. Alternatively, a court can impose a prison sentence, whether that is served locally or in traditional state prison. A split sentence is an intermediate ground: It is a prison term served locally in which the available time is "split" between a custodial portion (served in the county jail as local prison) and a supervisory portion (referred to as "mandatory supervision").

If a defendant pleads guilty to a felony charge and is placed on probation, the deputy shall advise the defendant, on the record, of the possibility of a subsequent local or state prison commitment, or the imposition of a split sentence, if the defendant violates the terms or conditions of probation. The deputy shall explain the minimum and maximum local or state prison terms, including potential parole terms.

At the time of a plea, deputies shall state the disposition on the record in open court. Deputies shall not make off-the-record dispositions, agreements or understandings unless a matter legitimately requires confidentiality.

## **12.04.04 RESTITUTION**

Deputies are to seek the maximum appropriate restitution fine and penalty assessment. In addition, deputies shall seek restitution for the victim for actual losses or damages.

## 12.04.05 STIPULATION TO PROBABLE CAUSE

Deputies shall not attempt to obtain a stipulation that there was probable cause to arrest a defendant in exchange for a reduction or dismissal of a criminal charge. The California Rules of Professional Conduct, Rule 3.10 (Threatening Criminal, Administrative, or Disciplinary Charges), prohibit an attorney from threatening to present a criminal charge to obtain an advantage in a civil dispute.

## 12.04.06 CASE SETTLEMENT - VICTIM IMPACT PROGRAM CASES

Case settlement offers on all felony cases assigned to be vertically prosecuted by the Victim Impact Program (VIP) shall be approved by the VIP Deputy-in-Charge (VIP DIC). All applicable felony case settlement policies contained in the Legal Policies Manual, special directives and general office memoranda shall be followed by the VIP DIC in making such offers. This policy does not supersede any authority given to a Head Deputy District Attorney within the Legal Policies Manual, special directives or general office memoranda, nor does it preclude the Head Deputy District Attorney's authority to make felony case settlement offers.

Before such an offer is communicated to defense counsel, all reasonable efforts shall be made to notify the victim and to provide the victim with an opportunity to be heard.

## 12.05 THREE STRIKES

All qualifying prior felony convictions shall be alleged in the pleadings pursuant to Penal Code § 1170.12(d)(1). Prior to seeking dismissal of any strike, the prior strike case files shall be reviewed, if available, in order to fairly evaluate mitigating and aggravating factors. If it is determined that proof of a prior strike cannot be obtained or that the alleged strike is inapplicable, dismissal of the strike shall be sought after obtaining Head Deputy approval.

## 12.05.01 THIRD STRIKE CASES

If a defendant has two or more qualifying prior felony convictions, the case shall be filed as a third strike case when at least one of the new charged offenses is pled as a/an:

- Serious or violent felony;
- Controlled substance offense with an allegation pursuant to Health and Safety Code §§ 11370.4 or 11379.8 after being admitted or found true (weight enhancement);
- Felony offense pursuant to Penal Code § 261.5(d) (sexual intercourse by a person over 21 upon a minor under the age of 16), or pursuant to § 262 (spousal rape);
- Felony offense requiring mandatory sex offender registration pursuant to Penal Code § 290(c), other than the following: § 266 (enticing a minor into prostitution); § 285

(incest); § 286(b)(1) (sodomy with a minor); § 286(e) (sodomy while confined in state prison); § 288a(b)(1) (oral copulation with a minor); 288a(e) (oral copulation while confined in state prison); § 314 (indecent exposure); or § 311.11 (possession of child pornography).

• Offense during which the defendant used a firearm, was armed with a firearm or deadly weapon, or intended to cause great bodily injury to another person.

If the defendant has two or more qualifying prior felony convictions, but none of the new charges offenses are enumerated in 12.05.01, a number of prior convictions will qualify a defendant for three strikes sentencing. These prior convictions include:

- A sexually violent offense, as defined in Welfare and Institutions Code § 6600(b);
- Oral copulation with a child who is under 14 years of age, and who is more than 10 years younger than he or she as defined by Penal Code § 288a; sodomy with another person who is under 14 years of age and more than 10 years younger than he or she as defined by § 286; or sexual penetration with another person who is under 14 years of age, and who is more than 10 years younger than he or she, as defined by § 289;
- A lewd or lascivious act involving a child under 14 years of age, in violation of § 288;
- Homicide and attempted homicide offenses within the meaning of §§ 187 (murder) through 191.5 (vehicular manslaughter while intoxicated);
- Solicitation to commit murder as defined in § 653f;
- Possession of a weapon of mass destruction, as defined in Penal Code § 11418(a)(1);
- Assault upon a peace officer or firefighter with a machine gun as defined in § 245(d)(3);
- Any serious and/or violent felony offense punishable in California by life imprisonment or death.

If the current offense does not involve the use or possession of a firearm or deadly weapon, injury to a victim, or violence or the threat of violence, a Head Deputy may authorize seeking dismissal of a strike after consideration of all of the following:

- Remoteness of the strikes;
- Whether the strikes involved the use or possession of a weapon, injury to a victim, violence or the threat of violence:
- Whether the strikes arose from one incident or transaction; and
- Any other mitigating or aggravating factors enumerated in the California Rules of Court, Rules 4.421 and 4.423.

## 12.05.02 SECOND STRIKE CASES

Unless the above criteria in LPM §12.05.01 for charging a third strike case are met, a case against a defendant shall be filed as a second strike case.

In all instances in which a third strike case is pursued as a second strike case, Penal Code § 667.5(b) priors shall be plead and proved or admitted only when the priors are for sexually violent offenses as defined in Welfare and Institution Code § 6600(b).

## 12.05.03 DISPOSITION REPORT

If a Head Deputy authorizes dismissal of a strike in a third strike case, the Disposition Report shall discuss the applicability of the factors set forth in this case settlement policy.

## 12.05.04 SECOND STRIKE CASE DISPOSITIONS

When a case is charged as a second strike case, a Head Deputy may authorize the dismissal of strike(s) in the interests of justice and agree to an appropriate prison or probationary sentence only when all of the following factors exist:

- The strike offense occurred more than 10 years ago;
- The strike offense did not involve the use or possession of a firearm or deadly weapon, injury to a victim, violence or the threat of violence;
- There exist mitigating factors enumerated in the California Rules of Court, Rules 4.421 and 4.423.

Whenever a Head Deputy authorizes the dismissal of a strike an explanation shall be included in the Disposition Report.

## 12.05.05 CASE SETTLEMENT

The decision whether to seek dismissal of a strike shall be made at the earliest practical stage. Once that decision is made, it shall be promptly communicated to the court and defense counsel. This procedure shall be followed even if a defendant chooses to proceed to trial.

## 12.05.06 EARLY RELEASE OF SECOND STRIKE INMATES

The California Department of Corrections and Rehabilitation (CDCR) is required to lower inmate population by granting early parole to inmates convicted of non-violent offenses who have a prior strike conviction (i.e., second strike inmates). Specifically, CDCR evaluates second strike inmates convicted of non-violent offenses to determine if parole should be granted after the inmate has served 50% of the sentence. The CDCR created a protocol that was implemented by the Board of Parole Hearings (BPH). As part of that protocol, the BPH must request a written letter from the District Attorney's Office in each second strike case where the Office objects to early parole.

The Office must provide the written response within 30 calendar days of the date of the BPH's letter notifying the Office it is considering granting early parole. Upon receipt of any correspondence from the BPH or the CDCR on early parole of second strike inmates, the deputy receiving the notice shall immediately contact the Head Deputy of the Parole Division. The Parole Division shall contact the Bureau of Victim Services to ensure efforts are made to contact any victim(s) impacted by the potential early release of the inmate.

## 12.08.03 CASE SETTLEMENT NOTIFICATION TO HATE CRIMES UNIT

Deputies shall notify the Hate Crimes Unit of all hate crimes case settlements. Penal Code § 13023 requires local prosecutorial agencies to report all hate crimes statistics to the Attorney General's Office. The Hate Crimes Unit collects, compiles and submits these statistics.

## Commentary

Hate crimes have far-reaching social implications. Hate crimes not only harm those who are victims, but also generate concern, fear and anger within vulnerable populations and the general public. Hate crimes are serious offenses; at sentencing deputies shall emphasize the long-term damage to the victim and the community that crimes committed out of hate cause. Deputies shall make every effort to obtain a sentence that is substantial yet appropriate in light of the charges and the facts.

## 12.09 ARMED OR VIOLENT OFFENDERS

Defendants charged with felonies involving violence and/or weapons listed in Penal Code § 1192.7 must plead guilty to every count and admit every enhancement and special allegation sufficient to expose them to the maximum sentence. The term "maximum sentence" is the maximum sentence that can lawfully be imposed considering the court rules, case law and statutes relating to sentencing. It is Office policy that all prior felony convictions shall be alleged in the pleadings at the earliest possible time.

In any case involving violence and/or weapons in which a judge gives the defendant an "indicated" sentence lower than the maximum sentence, the deputy shall state on the record the People's opposition to the indicated sentence and require the defendant to plead guilty to all charges and admit all enhancements and special allegations.

## 12.09.01 PRIOR APPROVAL REQUIRED FOR CASE DISPOSITION

A Head Deputy or Deputy-in-Charge must approve any departure from this policy prior to the case disposition and then only for the following reasons:

- There is insufficient evidence to prove the charge, enhancement or special allegation;
- A necessary material witness cannot be located; or
- In exceptional cases, a reduction or dismissal is in the interests of justice.

With the exception of approving a disposition in the interests of justice, a Head Deputy may delegate approval for dispositions outlined above to a Deputy District Attorney IV.

### 12.10 DOMESTIC VIOLENCE

## 12.10.01 FELONY SENTENCING

A deputy assigned to vertically prosecute a felony domestic violence case shall vigorously seek a state prison sentence or one year in the county jail if the court grants probation. A Head Deputy

Deputies shall advise defendants who plead guilty to a sexually violent offense that if the defendant is found to meet the criteria set forth in Welfare and Institutions Code §§ 6600-6602, the defendant may be involuntarily committed to state mental hospital for two years following the completion of his or her prison sentence. Moreover, the involuntary commitment may be renewed, in two year increments, for as long as the defendant continues to meet these criteria, and could result in a commitment for life.

## 12.12 ASSAULTS ON PEACE OFFICERS

A deputy assigned to prosecute a felony assault or battery upon a peace officer shall seek a state prison sentence when the defendant:

- Used a deadly or dangerous weapon to commit the assault or battery;
- Inflicted other than a minor injury regardless of the means used; or
- Has a history of assaultive conduct or other than a minor criminal history.

If probation is appropriate, deputies shall seek a suspended state prison sentence. A Head Deputy must approve any sentencing recommendation that includes less than one year in county jail.

## 12.13 DEPARTURE FROM POLICY

The Felony Case Settlement Policy shall be strictly adhered to in all cases enumerated in Penal Code § 1192.7. Departure from this policy may be made in cases not enumerated in Penal Code § 1192.7 in two instances:

- When the admissible evidence is legally insufficient to establish the defendant's guilt; or
- When unusual or extraordinary circumstances exist that demand a departure in the interests of justice.

Unusual or extraordinary circumstances include circumstances that will result in indirect or collateral consequences to the defendant in addition to the direct consequences of the conviction.

## **Commentary**

Collateral consequences can, in some instances, have a greater adverse impact on a defendant than the conviction alone. When the potential collateral consequences would result in a "punishment" disproportionate to the punishment other defendants would receive for the same crime, a departure from policy may be warranted.

California Rules of Court Rule 4.414 lists the criteria to be considered when deciding whether to grant probation for a defendant who has suffered a felony conviction. These criteria are divided into factors relating to the crime and factors relating to the defendant. One of the enumerated factors relating to the defendant is: "The adverse collateral consequences on the defendant's life resulting from the felony conviction."

A departure from policy based on collateral consequences may only be made in unusual or extraordinary circumstances that demand a departure in the interest of justice.

1	DDOOF OF SERVICE
$1 \mid$	PROOF OF SERVICE
2	Ass'n of Deputy District Attorneys for L.A. County v. George Gascon, et al.  Case No. 20STCP04250
3 4	STATE OF CALIFORNIA, COUNTY OF LOS ANGELES
5	At the time of service, I was over 18 years of age and not a party to this action. I am employed in the County of Los Angeles, State of California. My business address is 801 S. Figueroa Street, Suite 2000, Los Angeles, CA 90017.
6 7	On January 26, 2021, I served true copies of the following document(s) described as <b>PETITIONER AND PLAINTIFF'S REQUEST FOR JUDICIAL NOTICE</b> on the interested parties in this action as follows:
8	SEE ATTACHED SERVICE LIST
9	DV E MAIL OD ELECTRONIC TRANSMISSION. OF Lawrence 20, 2021 Lawrence
10	BY E-MAIL OR ELECTRONIC TRANSMISSION: On January 26, 2021, I caused a copy of the document(s) to be sent from e-mail address cubence@bgrfirm.com to the persons at
11	the e-mail addresses listed in the Service List. I did not receive, within a reasonable time after the transmission, any electronic message or other indication that the transmission was unsuccessful.
12	I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.
13	Executed on January 26, 2021, at Los Angeles, California.
14	
15	Corinne Ubence
16	Corinne Ubence
17	
18	
19	
20	
21	
22	
23	
24	
25 26	
26   27	
$\begin{bmatrix} 27 \\ 28 \end{bmatrix}$	

-5-PETITIONER AND PLAINTIFF'S REQUEST FOR JUDICIAL NOTICE

1740676.2

1	SERVICE LIST
2	Ass'n of Deputy District Attorneys for L.A. County v. George Gascon, et al.  Case No. 20STCP04250
3	KENDALL BRILL & KELLY LLP Robert E. Dugdale
4	10100 Santa Monica Blvd., Suite 1725 Los Angeles, CA 90067
5	rdugdale@kbkfirm.com Telephone: 310-556-2700 Facsimile: 310-556-2705
7	Attorneys for Defendants and Respondents
8	George Gascon, in his official capacity as District Attorney for the County of Los Angeles and Los Angeles County District Attorney's
9	Office
10	
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	
26	
27	
_	

1740676.2